

**Kenneth Stillman Video**  
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267-738-1187 kenneth@kennethstillmanvideo.com  
www.kennethstillmanvideo.com

**Bride Information**

**Groom Information**

Name _____	Name _____
Address _____	Address _____
City, State, Zip _____	City, State, Zip _____
Home Phone _____	Home Phone _____
Cell Phone _____	Cell Phone _____
email _____	email _____

**Locations (name, address)**

Bride Preparations \_\_\_\_\_

Groom Preparations \_\_\_\_\_

Ceremony \_\_\_\_\_

Reception \_\_\_\_\_

**Timeline**

**Production Notes**  
*(KSV use only)*

<b>Wedding Date</b> _____	_____
Bride Preps _____	_____
Groom Preps _____	_____
Ceremony _____	_____
Cocktail Hour _____	_____
Introductions _____	_____
Parent Dances _____	_____
Cake Cutting _____	_____
Garter/Bouquet _____	_____
Anniversary Dance _____	_____
Cultural Dances _____	_____
Other (specify) _____	_____
Song Selection _____	_____
Reception End _____	_____

*\* The production notes area is intended to provide additional information that our shooters will need to cover your event properly. Please do not write anything in this area. If you have any special instruction please include them on a separate sheet of paper.*

*\*\* All times are approximate. Actual start times will be determined by your hall, DJ, or photographer. KSV may require changes to the timeline to accommodate the production of our video. If exact times are not known please leave the line blank.*

*\*\*\* If exact locations are not known at the time of the contract being signed, please leave the line blank. You will be contacted by a representative of KSV between 5-10 days before the wedding to confirm all your details.*

**All packages include the following:**

- 3-5 minute same day edit covering the preps through the first dance
- 5 copies of the edit on DVD provided at the end of the reception
- Ceremony and reception cleanly edited after the wedding
- Inclusion of all prep footage and additional dancing
- Video shown at reception on 80" video screen
- Coverage starting from 2 hours before the ceremony until the last dance
- 2 videographers
- 3 High Definition Video Cameras
- Professional Audio using Sennheiser wireless microphones
- 3 standard definition DVD sets, 1 Blu-Ray Disc
- No Copyright Protection
- Highlight video posted online to share with loved ones
- 640 X 360 digital versions of all tracks (for smart phones)

\_\_\_\_\_ **Same Day Edit \$1800**

- Includes everything listed above

\_\_\_\_\_ **The Big Video Show \$2100**

- Includes additional high definition versions for tablets, hi res smart phones, and streaming media devices

\_\_\_\_\_ **Cinematic Package \$3000**

- Includes additional high definition versions for tablets, hi res smart phones, and streaming media devices
- 20-30 minute movie covering the entire wedding day
- Non-linear storytelling (similar to movies like Memento, Pulp Fiction, and The Social Network)
- Movie score consisting of music of your choice and incidental music

**Options**

- \_\_\_\_\_ Photo Montage (digital images only) \$50
- \_\_\_\_\_ DVD Wedding Favors (minimum order 50) \$3 each
- \_\_\_\_\_ Raw Footage\* \$100
- \_\_\_\_\_ Big Video Redux \$50 (inclusion of additional events that occurred after the first dance)

Package Price \_\_\_\_\_

Options \_\_\_\_\_

Total \_\_\_\_\_

Your investment schedule will be:

\$600 to secure the date, \$600 is due 90 days before the wedding, with the final balance due on the wedding day.

*\* Raw footage is provided in a format called HDV and is intended to be watched and played on a computer using non-linear video editing software. The footage is not playable on a DVD player. KSV will not provide technical support with regards to the raw footage.*

## TERMS & CONDITIONS

The following terms and conditions are the sole basis by which Kenneth Stillman Video hereinafter referred to as "KSV" accepts this assignment, and client hereby accepts said terms and conditions as evidenced by their signature of approval.

1. In any event of a postponement or cancellation of this contract by client, the retainer and/or payments made are not refundable, length of time in giving notice of cancellation is not a factor.
2. Initial investment for each package is \$600. A second deposit of \$600 is due 90 days before the wedding. The balance in full is due on the wedding date. Payment of any additional post-edited services requested by client after event will be due on or before the DVD(s) are picked up.
3. KSV takes utmost care with respect to the taping, editing, duplication and delivery of the video products and services offered. However, if KSV fails to comply with the terms of this agreement due to any event or act beyond the control of KSV, including, but not limited to illness, accidents, labor disputes, acts of God and other catastrophes, or uncontrollable and unforeseeable equipment failure, KSV's liability is limited only to refund of all monies received.
4. When watching your DVD for the first time please make sure there are no typographical errors. After delivery KSV needs to be informed within 14 days. Any changes that are deemed by KSV to be subjective will be billed at a \$100.00 per hour re-editing fee. After 14 days no changes are possible.
5. On the day, if you notice anything which you feel should not be included in the final footage, please advise us so that it can be omitted at the editing stage. A re-editing charge will apply otherwise.
6. KSV will make every effort to ensure the safekeeping of any tapes, personal property, pictures, etc. associated with any project. However, KSV will not be responsible for any damage that incurs while in KSV possession. All property is given to KSV at the complete and total risk of client. This is to include any material that is delivered to client, be it by U.S. Mail, Fed-Ex, UPS or any other delivery contractor. KSV is not responsible for any lost and/or damaged property.
7. It is understood that KSV is the exclusive official videographer retained by client. Any conflicts with any other professional videographer, contracted by any parties associated with the event are the sole responsibility of client.
8. KSV staffs only professional, highly qualified videographers, however, KSV will not guarantee any specific videographer/videographers.
9. Client assumes all responsibility for obtaining any necessary permission, clearance, permits, etc. which may be required for KSV to film each event, public or private. Client is solely responsible for any administration fees, passes, tickets, etc. necessary for KSV to gain access to and film each event.
10. KSV reserves the right to remove equipment and personnel from any event for any reason when, in the opinion of the KSV crew chief, there is potential to cause equipment damage or personal injury to the KSV crew.
11. KSV is not responsible for damage or malfunction to any video tapes or DVD's after they leave KSV's studio, unless we determine it was defective before it left the premises, whereas we will replace said DVD.
12. Client hereby releases and authorizes KSV to use images, names, sounds, etc. of each event and any reproduction and/or recordings of same in connection with any contest, exhibition, display, advertising promotions, website and inclusion in demonstration tape or other purposes. In return, KSV agrees to use same in good faith and good taste.
13. KSV will do its best to complete all projects within 26 weeks from the date of either the event date or date client delivers all materials necessary to complete the project. This completion period is only an approximate length of time and any longer periods necessary for completion will not void this contract. KSV will notify client of such circumstances.
14. KSV retains all copyrights and reproductions rights for each production, raw footage, edited masters and all copies of each production, whether in whole or part. KSV retains possession of raw footage and edited master tapes. Client agrees to only delivery of contracted copies.
15. KSV is hereby granted full production control by client regarding all aspects of the production and post-production. In the event a particular segment of the event is either not recorded, partially recorded, or overlooked by KSV crew, KSV is not held responsible for any deductions or discounts on contract. KSV is exclusive producer of the event video recording. Of course, KSV will acknowledge any reasonable special requests by client.
16. Same Day Edits will be completed on the same day as the event. In the unlikely event that the Same Day Edit cannot be completed on the same day due to circumstances beyond our control, such as, but not limited to, equipment failure, emergency, or failure to remain on schedule, the studio shall create a DVD similar to what would have been shown for the client within one week of the wedding.
17. KSV will provide all equipment to show the same day edit. This includes the projector, screen, playback device and all necessary cables and components. Client is responsible to inform DJ or band that we will require a stereo RCA input to their sound system so that the audio from the same day edit can be heard. In the event that the band or DJ cannot or will not allow us to plug into their audio equipment KSV cannot be held responsible.
17. Packages can be downgraded with 14 days notice before an event. Upgrade of packages may be possible with 30 days notice, but cannot be guaranteed.
18. This agreement supersedes and replaces any previous document, correspondence, conversation, or other written and/or oral understanding.

Studio Representative \_\_\_\_\_ Date \_\_\_\_\_

Accepted \_\_\_\_\_ Date \_\_\_\_\_